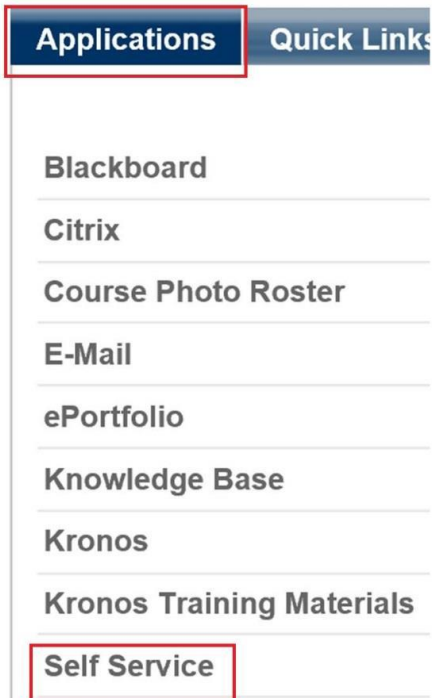


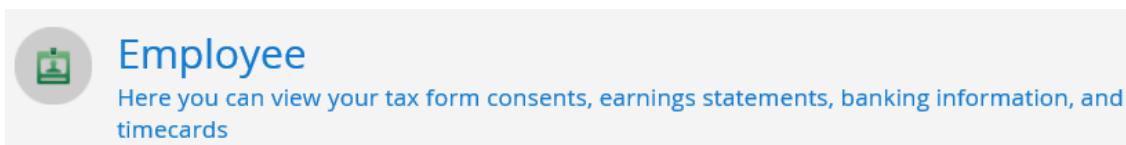
Self Service – Earnings Statement Instructions

To print your online pay advice:

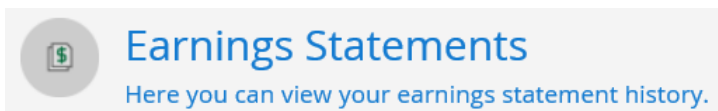
1. Navigate to: <https://myq.guinnipiac.edu>
2. Click on **Self Service** under “Applications” in MyQ. You will be directed to the Self Service page.



3. Click on:

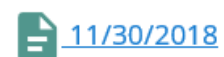
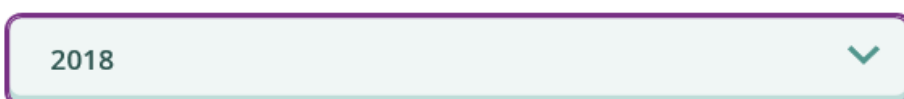


4. Click on:



5. Select the year and payment date:

Once you select a year, click a pay date to view and download the statement as a PDF.



6. Click **Open** to open the PDF:

Do you want to open or save **ADVICE_0014696_30Nov2018.pdf** from **selfservice.quinnipiac.edu**?

Open

7. A PDF of the earnings statement will open. Click on the **print icon** to print.

